

EPEX SPOT is looking for an intern
in the Internal and External communications team
Fluent in English

THE COMPANY

The European Power Exchange EPEX SPOT organizes and operates physical short-term electricity markets in 13 countries: in Central Western Europe, the United Kingdom, in Switzerland, the Nordics and Poland.

EPEX SPOT plays a pivotal role by ensuring that the pricing of electricity on the wholesale market remains accurate by offering its members the right marketplace for power trading. Our strength is our staff, consisting of ambitious team players who all want to shape the future of the European power market. Striving for the well-functioning Internal Energy Market and the energy transition, EPEX SPOT shares its expertise with partners across the European continent and beyond.

Joining EPEX means to work for a dynamic company which operates in a constantly moving landscape, where regulation, power generation and consumption fundamentals as well as financial technology keep evolving.

We offer you the opportunity to be part of this endeavour. Do you want to change the world of power? Join us!

As European Company (Societas Europaea) in corporate structure and staff, EPEX SPOT has a European DNA which impacts our mindset, our markets and our Mission. We drive innovation across European power markets. EPEX SPOT is based in Paris, Amsterdam, Bern, Berlin, London and Vienna. 303 companies have traded 614.8 TWh of electricity on EPEX in 2020. EPEX SPOT is member of EEX Group, part of Deutsche Börse. European electricity transmission system operators hold 49% of EPEX SPOT through HGRT.

For more information, please visit www.epexspot.com.

MISSION AND CONTENT OF THE JOB

We are looking for a motivated intern for our Internal and External communications team.

Your main missions will include the following:

- **Deploy the internal communications initiatives:** propose and develop internal communications content and tools.
- **Manage the intranet platform:** seek useful information from all teams within the company, update the editorial plan, write and moderate contents.
- **Promote multi-way communication channels:** mails, wiki, coffee times, staff meetings, internal events and social networking tools according to the messages to convey.
- **Collaborate with different departments** to publish timely company information, such as memos, guidelines, company directives or flyers.
- **Manage Social Media:** draft Social Media campaigns and posts, proactively develop content and track performance
- **Update the Corporate website**

SKILLS & ABILITIES

Technical skills:

- Good knowledge of communication tools and software (Microsoft Pack Office, Photoshop, Indesign)
- Good verbal and written communication

Soft skills:

- You are a team player
- You have very good interpersonal skills
- You have good analytical skills and are curious
- You are proactive and eager to learn
- You have good capacity to listen and to summarise
- You have an appetite for European environments

You're interested in discovering different cultures and working styles... this internship is made for you!

EDUCATION

- Bachelor or Master degree in communication

LANGUAGE SKILLS

- Fluent in English and possibly also French, further languages would be an asset

EXPERIENCE

- First experience in the communication department of an international company
- Knowledge and interest in internal and external communication trends and initiatives

LOCATION

- Paris

Contact
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